



Botschaft  
der Bundesrepublik Deutschland  
Nairobi

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## Visa process according to German Aliens Law for intended stays for more than 3 months, here:

### Reunification in Germany of *other* Family members

(This refers especially to all siblings, children of legal age, parents of a reference person of legal age, adopted or admitted children, grandchildren or other relatives of the reference person)

#### Please Note:

- Appointments for visa applications are allocated from the waiting list. Registration on the waiting list must be made via the **ELECTRONIC APPOINTMENT SYSTEM** on the Embassy's website: [http://www.nairobi.diplo.de/Vertretung/nairobi/en/008\\_All\\_20about\\_20Visa/008\\_online\\_appointment\\_en.html](http://www.nairobi.diplo.de/Vertretung/nairobi/en/008_All_20about_20Visa/008_online_appointment_en.html) Applications cannot be submitted without an appointment.
- The application will be accepted by IOM, which will also contact you about the application appointment.
- In order to enable the visa to be processed as quickly as possible, applicants are requested to submit **IN PERSON** all **fully completed** documents in their original form, and sorted in the following order, plus 1 copy.
- The standard processing time is **several** months.
- Please do not send any unsolicited documents to the Embassy, they cannot be assigned to the application and will be destroyed.

Fingerprints of applicants **aged 12 and above** are taken when submitting an application.

All applicants must appear **in person** to submit their application, the requested documents must be submitted for each applicant.

#### Documents to be submitted:

- ✓ Original **PASSPORT** and 1 **copy of the passport** of the applicant, the valid **residence permit for Kenya and registration as a refugee**, if applicable.
- ✓ 1 biometric **PASSPORT PHOTO** (3.5 cm × 4.5 cm), not older than 3 months; bright, single, clear background (no red/blue background)
- ✓ 1 **application form** for a national visa, **fully completed** and **signed**:  
<https://nairobi.diplo.de/blob/2072712/f9342033f2933dc05da54151efe283db/antrag-national-visa-data.pdf>
- ✓ 1 copy each of the **German residence permit** and the **passport** of the **reference person in Germany**, and (if applicable) the **decision** on the granting of their right of asylum, refugee status or subsidiary protection from the Federal Office for Migration and Refugees (BAMF)
- ✓ Copy of the **tenancy agreement** of the family member in Germany and details of his telephone number, e-mail address and proof of registration of residence.

**The Embassy reserves the right to request further documents in individual cases, in particular DNA parental testing. Submission of an incomplete application will lead to a longer processing time and may lead to the denial of the visa.**



- ✓ **Letter of case of hardship:** Written reason from the applicant that the concrete wish to move is an extraordinary hardship case for the applicant himself/herself or for the family member living in Germany. Escape and expulsion by a civil war alone does not cause exceptional hardship, since this situation applies to many people equally. The existence of an exceptional hardship must be specifically demonstrated in relation to the individual case and, if necessary, documented by evidence (e.g. a current medical certificate, which usually must be issued or confirmed by a medical officer from the Embassy).
- ✓ **FOR MINORS who are not accompanied by both parents:**
  - a) **Birth certificate**, in original and 1 copy (with German or English translation), and
  - b) **Declaration of consent** (not older than 3 months, with concrete wording that permanent residence in Germany is planned) from the parent not travelling with the minor, with notarization of the signature, as well as a copy of the passport, in original and 1 copy, or
  - c) **Court custody order granting sole custody** to the accompanying parent/the reference person, in original and 1 copy (with German or English translation), or
  - d) **Death certificate** of the deceased parent, in original and 1 copy.

➤ **The Parents/legal guardians of the child or a person with a notarized power of attorney of the parents, as well as the child, must be present at the visa application.**
- ✓ **In original and one copy:** Before issuing the visa, you may be required to take out **health insurance** for the entire Schengen area, minimum cover of 30,000 Euros, valid from the time of entry. You do **not** have to present this proof **when you submit your application**, but in due course you will be asked to present your health insurance.
- ✓ **VISA FEE:** Adults: **75 Euros** / Minors: **35 Euros**  
Modes of payment: **CASH**, to be paid in **Kenya Shillings**, at the current Embassy exchange rate.  
**The fee will not be refunded if the application is rejected.**

In justified cases, in which certain **authentic documents** cannot be submitted by the applicant and can also not be obtained, **other proof** for the respective circumstances may be provided. Alternative proof may also be informal, but must be distinct and persuasive. (This refers particularly to proof regarding marriage or divorce).

**Important: Only submit documents that you have procured yourself or by a trusted third person!**

The preferred documents described here relate to the basic case of reunification to the other family member. In individual cases, the visa office reserves the right to demand additional documentation relevant to the decision, which is not listed in this leaflet.

Every application is subject to careful examination, there is no legal right to a visa. Once the decision has been made, the applicant will be informed by the Embassy. In order to ease the workload of the visa section, it is requested to refrain from making factual enquiries, as they delay the processing of all visa applications.

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