



Visa for Voluntary Service

An application can only be made if an appointment was booked in the correct appointment category. The booking can only be made through the [Embassy's website](#) in the category "National Visa (Long Term)" and then "Voluntary Service".

The application takes place at the
Visa Section – German Embassy in Nairobi
113, Riverside Drive
P. O. Box 30180
00100 Nairobi
Mail: visainfo@nair.diplo.de

This and all other information leaflets of the Embassy are free of charge, as are all application forms.

All visa documentation has to be handed in as an **original with 2 copies**, unless stated otherwise, so that two complete, identical sets of application documents are handed in. Please sort your documents in the order in which they appear on this information.

The Embassy reserves the right to request further documents if considered necessary.

Incomplete application forms and applications with incomplete documents cause delays in processing your application and can cause a rejection of your application.

Information concerning German Federal Voluntary Service "Bundesfreiwilligendienst" including weltwärts Süd-Nord-Komponente:

Your contract has to be signed by you, the German Federal Office for Family and Civil Society Issues (Bundesamt für Familie und zivilgesellschaftliche Aufgaben BAFzA as well as the place of assignment, their central office and – if applicable – the agency organizing the voluntary service (Träger).

Information concerning Voluntary Youth Services Freiwilliges Soziales Jahr FSJ or Freiwilliges Ökologisches Jahr FÖJ:

Your contract has to be signed by you as well as the agency organizing the voluntary service (Träger) and – if applicable – the place of assignment.

Information concerning the European Voluntary Service EFD:

Your contract has to be signed by you, one of the national agencies Erasmus+ Jugend in Aktion and the coordinating organization. The agreement for voluntary services, in which the tasks and intended results in learning are described, has to be signed by you and the coordinating organization. The receiving organization covers the costs for board and lodging for you. In addition, you will receive 110,- - EUR per month in pocket money.

Are there no provisions for board and lodging, please hand in additional documents in regards to covering your living expenses in Germany.

Knowledge of German is no requirement for participating in EFD. The receiving organization will support you in obtaining language skills through the online language tool offered by the EU (Online Linguistic Support) and possibly through offered additional language courses.

For your application you require the following documents:

1. **Passport** and two copies of the data page. The passport has to be valid for at least three months more than the validity of the visa.
If you are a foreigner residing in Kenya, Burundi or Eritrea you have to show a valid residence permit for the country of residence.
2. 2 completed and duly signed **application forms**
A digital application form which can be completed online can be found at <https://videx-national.diplo.de>
3. 2 current, identical biometric **passport photos** with a white background
4. A **work contract** / agreement in German for your voluntary service in Germany
5. Proof of previous or current academic studies / professional trainings
6. Current proof of knowledge of German on an A1-level by a recognized organization / partner for testing (in Kenya: currently only the Goethe Institute) OR
Confirmation by the agency organizing the voluntary service that knowledge of German is not necessary and possibly necessary German skills can be obtained through a language course after arrival
7. **Curriculum vitae** in German, gapless
8. A conclusive **letter of motivation** in German, written by yourself
9. Proof of medical insurance covering the period of time between arrival in Germany and start of the voluntary service

This fact sheet reflects the legal situation at the time of drafting it. It is regularly updated but makes no claim to be complete. Authoritative version of the fact sheet is the German version.

Last updated: June 2021